

**Minutes of Annual Stoke Albany Parish Council Meeting Held on Tuesday 3rd June
2014 at 8.30 pm in the Village Hall**

Present:

Councillors: D Benson, B Squires, J Tugwell, J Wallace

Clerk: Leigh Parkin

In Attendance: Member of the Public

Minute No.		ACTION
1	To receive the Chairman's Declaration of Acceptance of Office It was confirmed that the completed Declaration of Acceptance of Office Form for the Chairman had been signed, witnessed and returned.	
2	Apologies: Cllr D Small. Cllr D Howes - Kettering Borough Councillor and Cllr A Matthews - Northamptonshire County Councillor also sent their apologies.	
3	Approve and sign the minutes of the meetings of 6th May 2014 It was RESOLVED that the minutes be signed as a correct record. Proposed by Cllr Tugwell and seconded by Cllr Wallace – Agreed.	
4	Matters Arising:	
4.1	Minute 10/May 14 – Mobile Speed Camera - An email has been sent to Cllr A Matthews, Northamptonshire County Councillor, registering the Parish Council's interest in being able to use the Mobile Speed Camera when it is purchased. Cllr Matthews has acknowledged receipt of this email. Cllr Matthews is currently organising a meeting with the local police Sergeant to offer to buy the Mobile Speed Camera and donate it to the police to use in Desborough and the Welland Valley Parishes.	
4.2	Minute 13/May 14 – BMX Track – The Grounds Service Officer at Kettering Borough Council (KBC) has spoken to the Grounds Maintenance Staff who reported that the mounds have been sprayed off as a local resident had re-shaped the mounds making them impossible to maintain. KBC are to let the grass regrow. Cllr Squires confirmed that the mounds have not been re-shaped. It was AGREED that Cllr Squires will put some grass seed on the mounds and that this will be reported to KBC.	BS
4.3	Minute 17.2 – Overgrown Hedge – Cllr Squires has spoken to the owner of the hedge to request that they cut it back.	
5	Declarations of Interest: None.	
6	Representations from Members of the Public: Mr B Ramsden, a resident of Ashley, addressed the Parish Council. Mr Ramsden is a member of the Welland Broadband Group which is made up of twelve parishes where it is unlikely that Superfast Broadband will be rolled out to these villages until at least 2018. The Group has undertaken a survey around residences in Ashley village and the local Welland Valley area regarding current broadband speeds in order to assess a possible demand for an improved service and to coordinate lobbying of the respective County Councillors and other relevant organisations such as DEFRA and the NFU. The Group is	

Chairman

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	<p>currently looking at various options to improve broadband. Mr Ramsden confirmed that he is happy to send the Parish Council a copy of the letter that has been drafted to lobby organisations/people and the questionnaire that has been used.</p> <p>It was AGREED that the Parish Council is in favour of trying to do something to improve broadband within the village. Cllr Benson will act as the focal point for the Parish Council and will draft a letter and questionnaire for approval at the next Parish Council meeting. Broadband will be placed as a standing agenda item.</p> <p>Mr Ramsden was thanked for attending the meeting.</p>	DB
<p>7 7.1 7.2</p>	<p>Planning: KET/2014/0289 – Mr Tomlin – The Deer Farm, Stoke Albany Road, Desborough – Full Application: Installation of 16 Solar PV Panels. It was Agreed that the Parish Council has no objection to this planning application pending further information re: proposed location of the solar panels. (For information only) KET/2014/0144 (Minute 6.1/April 14) – Mr Middleton Kirkham Middleton Architects – 10 Green Lane, Stoke Albany – Full Application: 1.5 storey side link extension between outbuildings and dwelling, alterations to include new dormer window. KBC has approved this planning application.</p>	
<p>8 8.1 8.2 8.3 8.4 8.5</p>	<p>Surveys/Questionnaires/Meetings Broadband: See Minute 6. Northamptonshire Minerals and Waste Development Framework Partial Review: Minerals and Waste Local Plan Proposed Modifications – Noted. The Parish Council did not wish to comment on this consultation. Wellingborough Council: Consultation on CIL Draft Charging Schedule (DCS) and Draft Developer Contributions Supplementary Planning Document (S106 SPD) – Noted. The Parish Council did not wish to comment on this consultation. Corby Borough Council Community Infrastructure Levy Draft Charging Schedule and Draft Developer Contributions Supplementary Planning Document consultation – Noted. The Parish Council did not wish to comment on this consultation. Community Enhancement Gang (CEG) Update – Northamptonshire Highways has confirmed that it is to use a sub-contractor to clear the vegetation from the small tow-path opposite the White Horse pub to the field entrance (via the stile) towards Wilbarston as the works are too large for the CEG to carry out. The Parish Council’s request for the CEG to cut back the vegetation down the Ashley Road hill has not been acknowledged and the Clerk is to enquire if this work is to be carried out.</p>	Clerk
<p>9</p>	<p>Bus Shelters, Seats & BMX Track Cllr Squires has undertaken an inspection of the bus shelters, seats and BMX track and reported that they are all in good condition except for the bus shelter opposite the White Horse Public House on the Ashley Road/Harborough Road is showing signs of wear (Minute 13/May 14). Cllr Squires is to contact a local building company to ask them to assess the bus shelter and report back to the Parish Council. It was noted that this bus shelter is not used. The Clerk is to contact Northamptonshire County Council (NCC) to enquire about the possible removal of the bus shelter and what permission is required to be able to do this.</p>	BS Clerk

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	<p>Football Nets: KBC has confirmed that it will not fund the cost to purchase replacement nets. It was Agreed that Cllr Squires and Cllr Benson will remove the one remaining net which will not be replaced.</p>	BS/DB																											
<p>10 10.1 10.2 10.3 10.4 10.5 10.6</p>	<p>Finance</p> <p>To approve Section 1 of the Annual Return (Statement of Accounts): The Parish Council CERTIFIED that the statement of accounts contained in the annual return (as detailed in the Finance Report) presents fairly the financial position of the council for year ended 31st March 2014 (Proposed by Cllr Wallace and seconded by Cllr Squires – Agreed).</p> <p>To approve Section 2 of the Annual Return (Annual Governance Statement): The Parish Council APPROVED the Annual Governance Statement for inclusion in Section 2 of the annual return for year ended 31st March 2014 (Proposed by Cllr Tugwell and seconded by Cllr Wallace – Agreed).</p> <p>Internal Auditor Report year ending 31st March 2014: No issues were raised. Noted.</p> <p>Accounts for Payment:</p> <table border="1" data-bbox="365 873 1401 1079"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> <th>Statutory Power</th> </tr> </thead> <tbody> <tr> <td>100827</td> <td>£71.72</td> <td>Mrs Leigh Parkin</td> <td>Salary (May 14)</td> <td>s.111 LGA 1972</td> </tr> <tr> <td>100828</td> <td>£18.00</td> <td>HM Rev & Customs</td> <td>PAYE (May 14)</td> <td>s.111 LGA 1972</td> </tr> </tbody> </table> <p>LGA = Local Government Act</p> <p>Receipts:</p> <table border="1" data-bbox="365 1182 1406 1352"> <thead> <tr> <th>Paid into Lloyds/TSB</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>16/05/14</td> <td>£20.00</td> <td>Mr Bee</td> <td>Allotment Rent (due 1 April 2014)</td> </tr> <tr> <td>29/05/14</td> <td>£100.00</td> <td>Mr Freer</td> <td>Constables Field Rent (due 1 May 2014)</td> </tr> </tbody> </table> <p>Bank Statement & Accounts:</p> <ul style="list-style-type: none"> HSBC Bank Balance at 29th May 2014: £4,023.34. Uncleared cheques: £0. Ledger Balance: £4,023.34. 	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power	100827	£71.72	Mrs Leigh Parkin	Salary (May 14)	s.111 LGA 1972	100828	£18.00	HM Rev & Customs	PAYE (May 14)	s.111 LGA 1972	Paid into Lloyds/TSB	Amount	Received from	Reason for Payment	16/05/14	£20.00	Mr Bee	Allotment Rent (due 1 April 2014)	29/05/14	£100.00	Mr Freer	Constables Field Rent (due 1 May 2014)	
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<p>11</p>	<p>Pocket Park – The Clerk and Cllr Tugwell carried out the Annual Inspection of the Pocket Park. It was noted that the Park is in good condition and no concerns were raised. It was Agreed that Cllr Squires will contact Trees at Heart to request a quote for coppicing a number of trees within the Park during the autumn. In addition Cllr Squires and Cllr Benson are to request quotes to re-lay the hedge on the outer edge of the Park.</p>	BS/DB																											
<p>12</p>	<p>Allotments</p> <p>No response has been received to the notice for the vacant allotment plot placed in the noticeboard. The notice is to be up-dated on the noticeboard requesting applications of interest prior to July’s Parish Council meeting. Cllr Benson is to also put this notice on the noticeboard in the White Horse Pub.</p>	Clerk/DB																											

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<p>13 13.1 13.2 13.3 13.4</p>	<p>Correspondence: The below detailed correspondence was noted: My County Council in Northamptonshire May 2014 Cycling Seminar Invitation – 4th June 2014, 10am, County Hall, Northampton Harborough Green Open Homes. A copy of this notice has been placed in the noticeboard. NCC Sky Ride Local Cycling Activities starting in June.</p>	
<p>14 14.1 14.2 14.3</p>	<p>Exchange of Information: Cllr Wallace asked about progress for the replacement of the fingerpost which is now not serving any purpose as it is pointing towards the ground. Northamptonshire Highways previously agreed to replace the fingerpost with a wooden post using the existing lettering. The Clerk is to ask for an update on when the fingerpost will be replaced. Cllr Benson reported that he had received an email from a resident of the village raising concern about the shocking state of the verges, greens, hedges and pathways in the village. These concerns are to be forwarded to the Grounds Maintenance Department at KBC who are contracted to undertake the grass cutting in the village. A request is to be made to KBC for the grass on the Top Green to be cut ahead of Stoke Feast which takes place on 23rd June 2014 and the Bottom Green ahead of Music on the Green which takes place on 19th July 2014. Cllr Benson reported that he has received an email from a resident of the village whose son had been involved in a road traffic accident in the village. The resident had raised concerns about the speed vehicles travel through the village and requested an action plan to address this from the Parish Council. It was AGREED that Cllr Benson will reply to the member of the public noting her concerns, highlighting the current priorities of the Parish Council in monitoring road safety and highlighting the possible future use of a portable speed camera.</p>	<p>Clerk Clerk DB</p>
<p>15</p>	<p>Date of Next Meeting and Agenda Items: It was noted that the next meeting will be held on Tuesday 1st July 2014, 8.00pm. Items for the Agenda – Constables Field Rent Review</p>	
<p>The meeting closed at 10:10 pm</p>		

Chairman

Date